



SURFACE RIGHTS BOARD INFORMATION SHEET #2

HOW TO FILE AN APPLICATION

To apply for the Board's dispute resolution services you should complete the appropriate application form:

- **Form 1A: Right of Entry, terms and compensation** for oil and gas or geothermal resources.
- **Form 1B: Right of Entry, terms and compensation** for mining.
- **Form 1C: Damages** to land or suffering to owners or occupiers caused by the entry or occupation. May be the land where the activity is taking place or the adjacent parcel.
- **Form 1D: Rent Review** for renegotiating rental provisions in surface leases. Note: You must first deliver a copy of the **Form 2** (notice to renegotiate the rent) to the other party, then complete Form 1D if you require the Board's assistance.
- **Form 1E: Compliance**: for disputes about compliance with the terms of a surface lease (including failure to pay rent or compensation).

Either the resource company or free miner (the subsurface rights holder) or the landowner/occupier can initiate an application. Each form details what information is required. If your application is not complete, the Board will write to you requiring the missing information by a specific deadline. If you do not provide the information within this timeframe, the Board may dismiss your application.

You must serve your application

An application must be served by registered mail on each person reasonably expected to be directly affected. You must include with your application an affidavit verifying that you have delivered a copy to those persons. You may use the Board's affidavit form.

You can obtain copies of the application forms from the Board office or website listed below. There are also other Information Sheets on its dispute resolution services and next steps. Please contact us if you have any questions.

SURFACE RIGHTS BOARD

1270 – 605 Robson Street Vancouver, B.C. V6B 5J3	Telephone: 604-775-1740 Facsimile: 604-775-1742 Toll-Free Telephone: 1-888-775-1740 Toll-Free Facsimile: 1-888-775-1742
E-Mail: office@surfacerightsboard.bc.ca Web Site: www.surfacerightsboard.bc.ca	
Application Forms and Information Sheets are available from any Service BC Centre (Government Agent) and Applications may be delivered to the Board either directly or through Service BC	