



## SURFACE RIGHTS BOARD INFORMATION SHEET #2

### HOW TO FILE AN APPLICATION

To apply for the Board's dispute resolution services, you should complete the appropriate application form:

- **Form 1A: Application Form for Landowner**
- **Form 1B: Application Form for Rights Holder, Free Miner, and Recorded Holder**
- **Form 1C: Application Form for Occupants of Land and Owners of Adjacent Land**

Each form details what information is required. If your application is not complete, the Board will write to you requiring the missing information by a specific deadline. If you do not provide the information within this timeframe, the Board may dismiss your application.

#### **You must serve your application**

An application must be served to each person reasonably expected to be directly affected. You must include with your application a Form 6 – Confirmation of Service, verifying that you have delivered a copy to those persons.

You can obtain copies of the application forms from the Board office or website listed below. There are also other Information Sheets on the Board's dispute resolution processes. Please contact us if you have any questions.

#### SURFACE RIGHTS BOARD

1270 – 605 Robson Street Vancouver, B.C. V6B 5J3	Telephone: 604-775-1740 Facsimile: 604-775-1742 Toll-Free Telephone: 1-888-775-1740 Toll-Free Facsimile: 1-888-775-1742
E-Mail: office@surfacerightsboard.bc.ca Web Site: www.surfacerightsboard.bc.ca	
Application Forms and Information Sheets are available from any Service BC Centre (Government Agent) and Applications may be delivered to the Board either directly or through Service BC	